ARCHITECTURAL CONTROL BOARD

APPLICATION

HIGHVIEW ESTATES AT LAKE PROVIDENCE

1. Name: _____

   Address: _____

   Phone: _____

   Email: _____

2. Description of Proposed Work: _____

   _____

   _____

   _____

3. Estimated start date: _____ Estimated completion date: _____

4. ACKNOWLEDGEMENT OF APPLICANT: I have read and acknowledge the Restrictive Covenants and instructions which govern the procedures for undertaking any addition and/or alteration to by property.

   Date: _____

   Owner's signature: _____

   Please send completed form to ACB Chairperson, Joanne Wescott, at vp@highviewestateshoa.com

FOR ACB USE ONLY

Approved: _____ Disapproved: _____ Date: _____

Conditions of Approval: _____

Initials of ACB Members: _____

APPLICATION INSTRUCTIONS

In addition to this application, you will need to submit the following attachments:

1. Full details of purpose and/or reason for improvement.

2. Site plan with location of improvement drawn to scale. Note distance from property lines.

3. Show relationships of improvement to neighboring homes and/or open spaces.

4. Drawings and/or illustrations showing design of proposed improvement.

5. Type and color of material to be used.

6. Landscape plan if relevant to project.

7. Signed written agreement of affected lot owner if improvement falls on property line.

<u>Applicant Acknowledgment</u>

1. I understand that any construction activity taken prior to ACB approval is not allowed and that if alterations are made, I may be required to return the property to its former condition at my own expense if this application is not approved wholly or in part, and that I may be required to pay all legal expenses incurred if legal action becomes necessary.

2. I understand that members of the ACB are permitted to enter on my property to make reasonable inspection of proposed construction locations.

3. I understand that ACB has up to 21 days after said plans and specifications have been submitted to a board member for approval.

Date: _____

Owner's Signature: _____

Please send completed form to ACB Chairperson, Joanne Wescott, at vp@highviewestateshoa.com